



Rutland County Council

Catmose Oakham Rutland LE15 6HP.

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Minutes of the **MEETING of the HEALTH AND WELLBEING BOARD** held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Tuesday, 1st September, 2015 at 2.00 pm

PRESENT:

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| 1. | Councillor Roger Begy
(Chair) | Leader of Rutland County Council |
| 2. | Councillor Alastair Mann | Alternative Portfolio Holder for Health and Adult Social Care |
| 3. | Dr Hilary Fox
(rep. Dr Andy Ker) | East Leicestershire and Rutland Clinical Commissioning Group |
| 4. | Jane Clayton-Jones | CEO of Rutland Citizens Advice |
| 5. | Mark Dewick
(rep. Rachel Dewar) | Leicestershire Partnership NHS Trust |
| 6. | Mike Sandys | Director of Public Health, Leicestershire and Rutland |

IN ATTENDANCE:

- | | | |
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| 7. | Caron Williams | Director Strategy & Planning, West Leicestershire Clinical Commissioning Group |
| 8. | Cllr Richard Foster | Portfolio Holder for Safeguarding Children and Young People |
| 9. | Amy Calloway | Head of Community Support Services, Spire Homes |
| 10. | Sam Howlett | Director of Operations, Leicestershire and Rutland Rural Community Council |

OFFICERS

PRESENT:

- | | | |
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| 11. | Dr Tim O'Neill | Deputy Chief Executive and Director for People, RCC |
| 12. | Emma-Jane Perkins | Team Manager: Inclusion, RCC |
| 13. | Jane Narey | Corporate Support Officer (minutes), RCC |
| 14. | John Morley | Head of Delivery: Ageing Well and Head of Service Vulnerable Adults, RCC |
| 15. | Karen Kibblewhite | Head of Commissioning, RCC |
| 16. | Sandra Taylor | Health and Social Care Integration Project Manager, RCC |

176 APOLOGIES

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| 17. | Dr Andy Ker | Vice Chair, East Leicestershire and Rutland Clinical Commissioning Group |
| 18. | Helen Briggs | Chief Executive, RCC |
| 19. | Jennifer Fenelon | Healthwatch Rutland |
| 20. | Katy Sagoe | Spire Homes |

21.	Lou Cordiner	Leicestershire Constabulary
22.	Rachel Dewar	Leicestershire Partnership NHS Trust
23.	Tim Sacks	Chief Operating Officer, East Leicestershire and Rutland Clinical Commissioning Group
24.	Trish Thompson	NHS England Local Area Team
25.	Councillor Richard Clifton	Portfolio Holder for Health and Adult Social Care

177 RECORD OF MEETING

The minutes of the meeting of the Rutland Health and Wellbeing Board held on the 23 July 2015, copies of which had been previously circulated, were confirmed and signed by the Chair.

178 DECLARATIONS OF INTEREST

No declarations of interest were received

179 PETITIONS, DEPUTATIONS AND QUESTIONS

No petitions, deputations or questions were received from members of the public.

180 COMMUNITY AGENTS (15 MIN)

Report No. 160/2015 was introduced by Karen Kibblewhite and presented by Amy Callaway and Sam Howlett.

During discussion the following points were noted:

- a) Community Agents were not experts but they could signpost members of the public to a relevant expert.
- b) Community Agents would need to ensure that they signposted members of the public to the correct area(s) of expertise. An accurate database of contacts would need to be established and maintained.

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Caron Williams joined the meeting at 2.20 p.m.

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- c) A good local point of contact would be the Parish Councils.
- d) There had been issues regarding the recruitment of Community Agents and this was mainly due to the role being on a 1 year Fixed Term Contract due to the lack of information regarding ongoing funding.

AGREED:

1. The Board noted the contents of the report.
2. The Board would provide any suggestions or comments to support further service development
3. Amy would contact Mr Begy for the details of links to the Parish Councils.

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**Karen Kibblewhite, Amy Callaway and Sam Howlett left the meeting.
Mark Dewick joined the meeting at 2.35 p.m.**

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181 FUTURE URGENT CARE (60 MIN)

A presentation on Better Care Together: Urgent and Emergency Care was received from Caron Williams, Director Strategy & Planning, West Leicestershire Clinical Commissioning Group.

During discussion the following points were noted:

- a) The Urgent and Emergency Care Plan was a 'Vanguard Site' – a frontrunner site meant to lead the way for better integration of health and social care.
- b) Actions for 2015 included an integrated Out of Hours (OOH) procurement. Rutland had a very good broadband connections and it was proposed to use this in the provision of OOH support e.g. ambulance crews would use an iPad on site to link to a specialist such as a geriatric consultant specialising in falls.
- c) The majority of people did not want to go into hospital, they wanted to stay at home and the aim of the new OOH service was to keep people out of hospital and therefore decrease expenditure whilst increasing public satisfaction. This message regarding the new service had to be communicated to the public.

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John Morley and Emma Jane Perkins joined the meeting at 2.55 p.m.

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AGREED:

1. The Board noted the contents of the presentation.
2. Caron agreed to send Jane Narey the following items for distribution to Board members:
 - a. Details of event being held on the 21st September 2015
 - b. Urgent Care Improvement Plan
 - c. Details regarding Vanguard

182 AUTISM SELF-ASSESSMENT (15 MIN)

Report No. 156/2015 was introduced by John Morley, Head of Delivery: Ageing Well and Head of Service Vulnerable Adults and presented by Emma Jane Perkins, Team Manager: Inclusion.

During discussion the following points were noted:

- a) NHS numbers would be used in the new Liquid Logic system and in the communication of patient details.
- b) Autism was normally identified by educational services rather than health services. This had resulted in a number of people who had not been diagnosed with autism until late adulthood, if at all.
- c) Rutland County Council had to:
 - a. identify how many people had autism,
 - b. improve links with the Prison Service, including raising awareness of autism with the prison guards,
 - c. support people with autism and reduce the stigma surrounding the subject.

AGREED:

1. The Board noted the content of the Self-Assessment.

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Mark Dewick, John Morley and Emma Jane Perkins left the meeting at 3.41 p.m.

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183 BOARD ASPIRATIONS (15 MIN)

Mr Begy raised the matter of what items the board should be discussing.

During discussion the following points were noted:

- a) The Board must identify its strengths and its weaknesses.

AGREED:

1. The Board needs to be consulted for its input at the planning stage of a project and NOT after the project has been agreed / instigated.

184 ANY URGENT BUSINESS

None

185 DATE OF NEXT MEETING

The next meeting of the Rutland Health and Wellbeing Board would be on Tuesday, 17th November 2015 at 2.00 p.m. in the Council Chamber, Catmose.

AGREED:

The following items would be included on the next agenda:

1. Rutland Dental Services – Trish Thompson to attend the next meeting as the NHS England representative.
2. JSNA: Update to include details regarding prison services and the armed forces.
3. Ambulance Service: First Responders and Transport to/from hospital.
4. Better Care Together: Children's Mental Health and Wellbeing Transformational Plan.

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The Chairman declared the meeting closed at 3.57 p.m.

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